

Board Meeting Date:	May 15, 2017
Solicitation No.:	RFP 17-031MH Integrated Library System
Description:	<p>Integrated Library System:</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of Follett Hosted Destiny Library Manager software, services, maintenance and materials from Follett School Solutions to support District library functions in an amount not to exceed \$140,000. Beginning year two of implementation, the annual contractual cost for maintenance of the system is approximately \$78,000.</p> <p><u>Summary</u></p> <p>Follett School Solutions, Inc. is currently an approved vendor in FBISD, providing print and digital content for libraries throughout the district. Destiny Library Manager, an integrated library automation system (ILS) as vended by Follett, is used to meet standards in areas of collection management, resource sharing and improved access for library users throughout the district.</p> <p>The ILS serves to:</p> <ul style="list-style-type: none">• Integrate electronic content products from multiple vendors• Provide remote access to library services• Be a means of providing instruction to students to access and use library materials; skills that are needed beyond the K-12 environment• Maintain an electronic catalog of books, e-books, and other library materials supporting the curriculum• Track the circulation and utilization of items borrowed from each library, allowing identification of the user who has the item• Provide interlibrary loan services, allowing campuses to borrow items from other campuses, serving to leverage expenditures by eliminating duplication of purchases• Provide asset inventory to accurately represent library purchases and catalog collection• Provide convenient and orderly access to materials throughout the District• Provide access to all pertinent information with respect to library resources in one location.

The integrated library automation system is the baseline of library utilization for students, staff and community. The system is integral to the programmatic and instructional function of the campus library and provides a systemic way to deliver resources.

As an ILS, Destiny Library Manager enriches student learning experiences and improves library efficiency with some unique features such as:

- Providing users with a central point of access to print resources, digital resources and subscription databases
- Supporting single sign on access to resources eliminating the need for users to enter credentials in multiple places when accessing a variety of resources
- Integrating district-purchased and free digital content through a federated search tool, allowing users to search multiple resources simultaneously with a single inquiry
- Delivering a consistent user experience across desktops, laptops and smartphone devices
- Enabling District purchased library resources to populate within Google search results via a Chrome extension

This recommendation reflects a move to a web-based system providing more robust functionality and additional services which more accurately reflect the 21st century library and curriculum environment.

Background

Fort Bend ISD has been using the SirsiDynix library automation system since the end user license agreement was first signed in 1994. The system was upgraded in 2011 pursuant to the Master Agreement dated October 14, 2011.

The 2015-16 expenditure for a 12-month maintenance renewal was \$88,185. The 2016-17 expenditures for a 9-month maintenance renewal (1/1/17 - 9/30/17) was \$78,440. The expected expenditure is budgeted for the 2017-18 school year.

A total of 4 vendors responded to the RFP and the top 3 ranking vendors were invited to provide a demonstration. The Evaluation Committee took into consideration the

	<p>vendor's response and their demonstration before making a final recommendation to the Board.</p> <p>The final scoring resulted in a tie between Follett and SirsiDynix. The tie breaker ultimately came from the feedback provided by 12 librarians and District staff on all 3 products. The feedback was overwhelming that Follett was their choice as the product that would best meet their needs due to Schoology integration and integration with other current digital content vendors.</p> <p>The demos were included in the scoring. The low price that SirsiDynix submitted gave them the maximum points in that category. They received 20 points vs. Follette's 10 points. Based on the tie score and the feedback from Library staff, we believe that Follett is the best value.</p>
Requested By:	Steven Bassett, Chief Financial Officer Lynette Meyer, Director of Digital Learning
Vendor:	Follett School Solutions, Inc.
Budget Sources:	General Funds
Amount:	\$140,000 for year 1, not to exceed \$78,000 per year thereafter
Other Supporting Information	
Number of vendors contacted by Purchasing:	1
Number of vendors contacted by FBISD Notification System:	1513
Number of vendors downloaded the solicitation:	197
Number of responses received:	4
Number of "no bid" responses received:	2
Length of commitment:	7 years
Last solicitation date:	N/A
Supporting documents:	Evaluation Criteria and Rubric
Disclosure under Board Policy CH, CV, or DBD (Local):	None

EvaluationSummary

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Vendor	Purchase price (20 pts. max)	Reputation of the Vendor and of the Vendor's Goods or Services (5 pts. max)	Quality of the Vendor's Goods or Services (20 pts. Max)	Extent to which the Goods or Services Meet the District's Needs (30 pts. Max)	Vendor's Past Relationship With the District (5 pts. Max)	Long-term Cost to the District to Acquire the Vendor's Goods or Services (5 pts. Max)	Vendor's Principal Place of Business is in the State of Texas, or Employs 500 People InThis State. (0 pts. Max)	Insurance Requirements (5 pts. Max)	Extent to Which the Vendor Agrees to Our Standard Form of Agreement (10 pts. Max)	The Impact on the Ability of the District to Comply With Laws and Rules Relating to Historically Underutilized Businesses (HUB) (0pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Follett School Solutions, Inc.	10.50	5.00	19.00	28.00	5.00	4.00	0.00	5.00	10.00	0.00	86.50	1
SirsiDynix	20.00	5.00	14.60	22.60	5.00	4.30	0.00	5.00	10.00	0.00	86.50	2
TLC	9.80	5.00	17.50	25.50	0.00	4.60	0.00	5.00	10.00	0.00	77.40	3

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Evaluation criteria: Proposal shall be evaluated using the evaluation criteria listed below. Fort Bend ISD reserves the right to award contract as best meets the District’s needs such as per section, groups, or all.

	Evaluation Criteria	Point System
1	Purchase price Offer a fair reasonable price for items to be procured by Fort Bend ISD. Pricing will be calculated using the Price Delivery Sheet in this document.	20 points
2	Reputation of the Vendor and of the Vendor’s goods or services Vendor should have a solid reputation with other ISD’s, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. (References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.)	5 points
3	Quality of the Vendor’s goods or services Vendor’s products should be new and be of the highest quality with an option to substitute for a company branded item of equivalent quality.	20 points
4	Extent to which the goods or services meet the district’s needs Timely Installations	30 points
5	Vendor’s past relationship with the district	5 points
6	Long-term cost to the district to acquire the Vendor’s goods or services Warranty, setup fee; maintenance or other fees	5 points
7	Vendor’s Principal place of business is in the state of Texas, or employs 500 people in this state. (As a general rule, the District may not apply geographic preferences for procurements involving federal funds. See 2 C.F.R. §200.319.)	0 points
8	Insurance requirements: A copy of the Certificate of Liability Insurance should be in your proposal.	5 points
9	Extent to which the vendor agrees to our Standard Form of Agreement embedded herein as Appendix A. By Signing the Agreement , you assent to the Terms and Conditions of Fort Bend ISD.	10 points
10	The impact on the ability of the district to comply with laws and rules relating to Historically Underutilized Businesses (HUB).	0 points
	TOTAL	100 points