

<b>Board Meeting Date:</b>	<b>June 19, 2017</b>
<b>Solicitation No.:</b>	<b>17-027MH</b>
<b>Description:</b>	<p><b>Child Nutrition General Food Bid and Related Items:</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking approval for the General Food Bid which covers food and supplies used to prepare and serve meals to the students and customers of FBISD.</p> <p><b><u>Summary</u></b></p> <p>The tabulation summary for this bid has been condensed to include the top twenty items commonly purchased on a weekly basis by the seventy-six campuses, Catering Department and Concessions. The Child Nutrition Department recommends a single award to Labatt Food Service Company.</p> <p><b><u>Background:</u></b></p> <p>In March of 2017, FBISD released an RFP to solicit proposals for the establishment of a contract for the purchase of General Food and Related items to the Child Nutrition Department.</p> <p>The vendor chosen, Labatt Food Service Company, provided adequate pricing on all essentials (food items and supplies) and is a full-service distributor of all items required for meal preparation.</p> <p>Projected expenditures for 2016-17 are \$5,741,547. The expected expenditure for the 2017-18 school year is \$5,965,000 and is included in the budget. Because we are adding more campuses and striving to increase participation, we are requesting approval for a not to exceed amount of \$6,250,000 per year.</p>
<b>Requested By:</b>	<b>Steve Bassett, Chief Financial Officer</b>
<b>Vendor(s):</b>	<b>Labatt Food Service Company</b>
<b>Budget Sources:</b>	<b>Child Nutrition Funds</b>
<b>Amount:</b>	<b>\$6,250,000</b>
<b>Other Supporting Information</b>	
<b>Number of vendors contacted by Purchasing:</b>	<b>94</b>
<b>Number of vendors contacted by FBISD Notification System:</b>	<b>552</b>
<b>Number of vendors downloaded the solicitation:</b>	<b>188</b>
<b>Number of responses received:</b>	<b>8</b>

<b>Number of “no bid” responses received:</b>	<b>1</b>
<b>Length of commitment:</b>	<b>Annual contract with up to 3 annual renewals</b>
<b>Last solicitation date:</b>	<b>April 10, 2013</b>
<b>Supporting documents:</b>	<b>Evaluation Criteria and Rubric</b>
<b>Disclosure under Board Policy CH, CV, or DBD (Local):</b>	<b>None</b>