

Board Meeting Date:	July 17, 2017
Solicitation No.:	RFP 17-052KB
Description:	<p>Special Education (SPED) Audio & Video Surveillance, Equipment, Services, and Related Items:</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for a contract with Convergent Technologies, LLC for the procurement of Special Education audio & video surveillance, equipment, services, and related items in an amount not to exceed \$569,568, and authorization for the Superintendent to negotiate and execute the contract.</p> <p><u>Summary</u></p> <p>Beginning with the 2016-17 school year, upon the request from a parent, trustee, or staff member, the District must provide video equipment, including cameras with audio recording capabilities to campuses in accordance with TEC 29.002 and 19T.A.C.103.130. Campuses that receive the equipment must place, operate, and maintain video cameras in certain self-contained classrooms or other Special Education settings.</p> <p>Of the 20 parent requests received during the 2016-17 school year, six requests were denied due to eligibility and fourteen requests were approved with the equipment being fully operational at twelve schools (two schools have two classrooms with equipment). In addition, the District received three additional requests in March 2017, and those requests are pending due to equipment needs.</p> <p>During the 85th Texas Legislature, SB 507 was amended with a follow up bill, SB 1398, which maintains the integrity of SB 507 requiring installation of video and audio monitoring equipment in certain self-contained classrooms. The revised bill, which goes into effect immediately, provides clarity regarding the requests, eligibility for the classrooms, storage retention, timelines, etc. One specific change that is important to note is the timeline for the District to have the video and audio equipment operational after receiving a request. The new timeline requires the equipment to be operational by the 10th school day of the fall semester; or the 45th school business day after the date of the request is made. Due to the recent approval of the new bill, Districts have not had the opportunity to fully analyze the content and revise our current administrative guidelines. Furthermore, TEA will revise the rules and regulations related to the bill and provide Districts</p>

further guidance.

In response to the requirement by SB 507, the District issued a Request for Proposal (RFP) for the cameras, external microphones and related items for Special Education classrooms. This RFP included the cameras, microphones, installation, and programming. The District has identified approximately 408 Special Education classrooms that may qualify for the cameras under Senate Bill 507 and subsequent revised bill SB 1398 pending from the 85th Legislative Session. The equipment will be purchased on an individual case basis upon request and determination of eligibility in accordance with the law.

Out of the two companies that submitted proposals, Convergint Technologies, LLC, a Houston based company is being recommended for the award. They are also the District's current camera vendor and have installed approximately 2600 cameras for the District including the current Special Education cameras.

Fort Bend ISD is expected to pay for the equipment, monitoring, storage, and other administration costs of the system using District funds. Without technical requirements, the Administration has gathered a high level budgetary cost estimate for the project. The assumptions for the estimates are as follows:

- There are approximately 408 Special Education classrooms that meet eligibility according to the Bill's definition**
- A minimum of three-month separate storage is required**
- High resolution cameras are required**
- Each room is estimated to have an average of two cameras and one audio device**
- Audio only recording is required in bathrooms**
- Network infrastructure is required to be separate from the District network equipment**
- Video/audio will be recorded only when classroom is occupied by students**
- Separate production software and hardware are needed to anonymize students and staff who are not a part of the requested viewing**
- Video/audio system required to have the technology to**

	<p>record based on time-of-day and motion detection</p> <p>Upon approval of this agenda item, the District will have authority to purchase necessary equipment upon individual request and eligibility determination in order to respond appropriately to this State mandate. We will maintain a small inventory in order to react quickly to requests. This inventory will be replenished on an as needed basis.</p> <p>Funding will come from General Fund and/or Bond 2007 Contingency depending on the numbers needed and based on available funds. Having both sources named in this item increase our budget flexibility.</p>
Requested By:	Diana Sayavedra, Chief Academic Officer Long Pham, Chief Information Officer
Vendor:	Convergent Technologies, LLC
Budget Sources:	General Funds & Bond Contingency Funds
Not to Exceed Amount:	\$569,568 over five years (assumes two cameras in each of the 408 special education classrooms that may qualify for cameras upon request)
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	0
Number of vendors contacted by FBISD Notification System:	932
Number of vendors downloaded the solicitation:	251, 92 Addendum #1, 65 Addendum #2
Number of responses received:	2
Number of "no bid" responses received:	3
Length of commitment:	Annual contract with four (4) renewal options
Last solicitation date:	N/A
Supporting documents:	Tabulation and Rubric
Disclosure under Board Policy CH, CV, or DBD (Local):	None

Vendor	Purchase Price (30 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (15 pts. Max)	Quality of Vendors Goods and Services (15 pts. Max)	Quality of Vendor's Response in the Proposal (5 pts. Max)	Vendor's Services Based Upon Certified Standards (5 pts. Max)	Vendor's Safety Record (5 pts. Max)	Vendor's Proposed Personnel, Certifications, Qualifications, Experience (5 pts. Max)	Past Experience with FBISD and Other School Districts (10 pts. Max)	Percentage of Bonding Capacity (10 pts. Max)
Convergint Technologies, LLC	30.00	15.00	15.00	5.00	5.00	4.00	5.00	5.00	9.00
Design Security Controls LLC dba DSC	22.05	11.67	10.00	3.67	2.33	4.00	2.67	10.00	4.00

**RFP 17-052KB Special Education (SPED) Audio & Visual Surveillance Equipment,
Services, and Related Items**

	Evaluation Criteria	Point System
1	Purchase Price - Provides thoroughly developed, competitive pricing using the tables in the Price Delivery information section of the RFP	30
2	Reputation of the Vendor and of the Vendor's Goods or Services- Provides evidence of experience in planning, staging and delivery of recent projects of similar scope and scale	15
3	Quality of the Vendor's Goods or Services - Vendors products should be new and of the highest quality with an option to substitute for a company branded item of equivalent quality	15
4	Quality of Vendor's Response in the Proposal - Effectively responds and processes all request for information and documentation included in this RFP	5
5	Vendor's Services Based Upon Certified Standards- Provides information describing experience and qualifications of onsite leadership and key staff to be assigned to the contracted work	5
6	Vendor's Safety Record - Provides a summary of Experience Modification Rate (EMR) from last 3 to 5 projects of similar size and scale, as well as a summary of your company's safety policies and procedures	5
7	Vendor's Proposed Personnel, Certifications, Qualifications, Experience - Provides information describing experience and qualifications of onsite leadership and key staff to be assigned to the contracted work. Also, provides an effective plan.	5
8	Past Experience with FBISD and Other School Districts - Provides a summary of nature of work, on time delivery and quality of work contracted with FBISD and/or other school districts and FBISD's assessment of the presented summary.	10
9	Percentage of Bonding Capacity Expended with the Inclusion of This Contract - Proves that they have adequate bonding coverage to meet the fiduciary obligation required under the FBISD Contractor Service Agreement. Acceptable forms are included in this proposal.	10
	Provide Proof of Insurance	10
	TOTAL	100 points