

Board Meeting Date:	September 18, 2017
Solicitation No.:	17-079MH
Description:	<p data-bbox="495 275 933 310">Ice Cream and Related Items:</p> <p data-bbox="495 346 771 382"><u>Recommendation</u></p> <p data-bbox="495 415 1388 520">The Administration is seeking approval of the Child Nutrition Department’s Ice Cream Bid and authorization for the Superintendent to negotiate and execute the contract.</p> <p data-bbox="495 556 649 592"><u>Summary</u></p> <p data-bbox="495 625 1404 840">This bid covers ice cream and frozen novelty products purchased for resale by the campuses, Catering Department, and concessions to the students and customers of Fort Bend ISD. The tabulation summary for this bid includes the 25 items commonly purchased on a weekly basis by all 76 campuses, the Catering Department, and concessions.</p> <p data-bbox="495 871 1404 1155">The Child Nutrition Department proposes awarding the District RFP 079MH – Ice Cream to the following vendors: Southern Ice Cream, Labatt Foods, and Champion Concessions, LLC. DBA Dippin Dots. While all three vendors listed are potential suppliers, the level of expenditure for each supplier is at the discretion of the Child Nutrition Department based on District needs. The term of this agreement is one year with three optional one-year renewals.</p> <p data-bbox="495 1186 1404 1291">In June of 2017, Fort Bend ISD released an RFP for the establishment of a contract for the purchase of ice cream and related items for the Child Nutrition Department.</p> <p data-bbox="495 1323 1404 1543">Expenditures for 2016-17 were \$45,369, with only six products offered for sale. Because we are adding more ice cream selections, adding more campuses to the program, expanding the Catering Department, and working to provide additional concession options, we expect sales to increase substantially.</p> <p data-bbox="495 1575 1404 1753">Therefore, expenditures for 2017-18 school year are projected to be \$245,000 for ice cream and frozen novelty products. Staff is requesting approval for expenditures not to exceed \$300,000 per year. Funds for purchases are available in the Child Nutrition Department budget for 2017-18.</p> <p data-bbox="495 1785 1388 1900">Upon renewal of this agreement, Fort Bend ISD reserved the right to request pricing for new products the District would like to introduce into the proposal.</p>

Requested By:	Steve Bassett, Chief Financial Officer
Vendor(s):	Southern Ice Cream / Labatt Foods / Champion Concessions, LLC. DBA Dippin Dots
Budget Sources:	Child Nutrition Funds & Enterprise Funds
Amount:	\$300,000
Other Supporting Information	
Number of vendors contacted by Purchasing:	6
Number of vendors contacted by FBISD Notification System:	571
Number of vendors downloaded the solicitation:	250
Number of responses received:	7
Number of "no bid" responses received:	2
Length of commitment:	Annual contract with up to 3 renewals
Last solicitation date:	June 2012
Supporting documents:	Evaluation Criteria and Rubric
Disclosure under Board Policy CH, CV, or DBD (Local):	None

Evaluation Summary

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Ice Cream and Related Items

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Vendor	Purchase Price (25 pts. max)	Reputation of the Vendor and of the Vendor's Goods or Services (10 pts. max)	Quality of the Vendor's Goods or Services (10 pts. Max)	Extent to Which the Goods or Services Meet the District's Needs (25 pts. Max)	Vendor's Past Relationship With the District (5 pts. Max)	Long-Term Cost to the District to Acquire the Vendor's Goods or Services (5 pts. Max)	Vendor's Principal Place of Business is in the State of Texas, or Employs 500 People in this State (5 pts. Max)	Insurance Requirements (5 pts. Max)	Extent to Which the Vendor Agrees to our Standard Form of Agreement (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Southern Ice Cream	16.24	6.40	8.67	20.00	0.00	4.33	5.00	5.00	10.00	75.64	1
Labatt Foods	17.94	4.80	8.33	15.00	5.00	3.67	5.00	5.00	10.00	74.74	2
Dippin Dots	8.31	4.80	9.00	20.67	0.00	5.00	5.00	5.00	10.00	67.78	3

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Evaluation criteria: Proposal shall be evaluated using the evaluation criteria listed below. Fort Bend ISD reserves the right to award contract as best meets the District's needs such as per section, groups, or all.

	Evaluation Criteria	Point System
1	Purchase Price Offer a fair reasonable price for items to be procured by Fort Bend ISD. Pricing will be calculated using the Price Delivery Sheet in this document.	25 points
2	Reputation of the Vendor and of the Vendor's Goods or Services Vendor should have a solid reputation with other ISD's, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. (References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.)	10 points
3	Quality of the Vendor's Goods or Services Vendor's products should be new and be of the highest quality with an option to substitute for a company branded item of equivalent quality.	10 points
4	Extent to Which the Goods or Services Meet the District's Needs Timely Installations	25 points
5	Vendor's Past Relationship With the District	5 points
6	Long-term cost to the district to acquire the Vendor's goods or services Warranty, setup fee; maintenance or other fees	5 points
7	Vendor's Principal Place of Business is in the State of Texas, or Employs 500 People in this State.	5 points
8	Insurance Requirements: A copy of the Certificate of Liability Insurance should be in your proposal.	5 points
9	Extent to Which the Vendor Agrees to Our Standard Form of Agreement embedded herein as Appendix A. By Signing the Agreement , you assent to the Terms and Conditions of Fort Bend ISD (10 pts.)	10 points
	TOTAL	100 points