

BOT Meeting:	August 13, 2018
Solicitation No.:	RFP 18-025KB
References:	Scalable Systems
Description:	<p>Awards, School Spirit Products (Non Apparel), and Related Items:</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval to continue the purchase of awards, school spirit products (non-apparel), and related items in an amount not to exceed \$1,750,000 over a five-year period, and authorization for the Superintendent to negotiate and execute the contracts and subsequent renewals through July 2023.</p> <p><u>Summary</u></p> <p>On February 1, 2018, FBISD released RFP 18-025KB for awards, school spirit products and related items such as service lapel pins, lanyards, retractable badge clips, etc. Items purchased are used to recognize student achievement and for faculty/staff recognition. District personnel participated in the evaluation process of the proposals received and the Administration is recommending a multiple vendor award.</p> <p><u>Background</u></p> <p>The 2017-18 expenditures for these items were \$233,257. Expenditures will not exceed \$1,750,000 over a five-year period, and funding is included in the budget.</p>
Requested By:	Steven Bassett, Chief Financial Officer
Vendor:	<p>4Imprint, Inc. All Printing Amazing Awards, Inc. Awards of Distinction BJM Associates, Inc. dba Blue Jungle Marketing Brand IQ Brentwood Marketing, LLC Challenge Office Products Corporate Incentives, Inc. Dostal's Awards & Recognitions Gateway Printing & Office Supplies, Inc. Groggy Dog Sportswear Gulf Coast Specialties HALO Branded Solutions, Inc. Leonetti Graphics, Inc. Positive Promotions, Inc. Promotional Marketplace Rain Ponchos Plus</p>

	STS Brand Tejas Office Products T-Shirt Trends World of Promotions Worthy Promotions
Budget Sources:	General Fund, Activity Funds
Amount:	Not to exceed \$1,750,000 through July 2023
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	14
Number of vendors contacted by FBISD Notification System:	536
Number of vendors downloaded the solicitation:	332, 47 Questions & Answers
Number of responses received:	30
Number of "no bid" responses received:	July 2023
Length of commitment:	One year term with four annual renewals
Last solicitation date:	August 12, 2013
Supporting documents:	Evaluation Summary and Rubric
Disclosure under Board Policy CH, CV, or DBD (Local):	None

Evaluation Summary
RFP 18-025KB
Awards, School Spirit Products (Non Apparel), and Related Items
August 13, 2018

Vendor	Purchase Price (10 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (5 pts. Max)	Quality of Vendors Goods and Services (15 pts. Max)	Extent to which the Goods and Services Meet the Needs of the District (35 pts. Max)	Vendors Past Relationship with the District (5 pts. Max)	Long Term Cost to the District (10 pts. Max)	Vendor's Principal Place of Business is in the State of Texas or Employs 500 People in State of Texas (5 pts. Max)	Ability to Service District With Staff and Insurance (5 pts. Max)	Standard Form of Agreement (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Leonetti Graphics, Inc.	5.00	3.00	11.67	30.00	5.00	10.00	5.00	5.00	10.00	84.67	1
Corporate Incentives, Inc.	5.00	3.00	12.33	28.33	5.00	8.33	5.00	5.00	10.00	81.99	2
Tejas Office Products, Inc.	5.00	4.00	11.67	25.00	1.00	8.67	5.00	5.00	10.00	75.34	3
Gulf Coast Specialties	5.00	5.00	9.00	23.33	5.00	7.67	5.00	5.00	10.00	75.00	4
Groggy Dog Sportswear	5.00	5.00	12.33	23.33	1.00	7.67	5.00	5.00	10.00	74.33	5
BJM Associates, Inc. dba Blue Jungle Marketing	5.00	1.00	10.67	25.00	5.00	7.33	5.00	5.00	10.00	74.00	6
Worthy Promotions, Inc.	5.00	1.00	10.67	23.33	5.00	6.00	5.00	5.00	10.00	71.00	7
HALO Branded Solutions, Inc.	5.00	1.00	10.00	25.00	5.00	7.33	1.00	5.00	10.00	69.33	8
4Imprint, Inc.	5.00	1.00	10.67	27.33	1.00	7.00	1.00	5.00	10.00	68.00	9
Dostal's Awards & Recognitions	5.00	4.00	7.67	13.33	5.00	6.67	5.00	5.00	10.00	61.67	10
Promotional Marketplace	5.00	3.00	7.33	16.67	1.00	8.33	5.00	5.00	10.00	61.33	11
Gateway Printing & Office Supplies, Inc.	5.00	5.00	8.33	15.00	1.00	6.33	5.00	5.00	10.00	60.66	12
All Printing	5.00	3.00	8.33	15.00	1.00	8.00	5.00	5.00	10.00	60.33	13
World of Promotions	5.00	5.00	8.33	16.67	1.00	8.00	1.00	5.00	10.00	60.00	14
Challenge Office Products	5.00	3.00	7.00	16.67	1.00	6.00	5.00	5.00	10.00	58.67	15
Brand IQ	5.00	3.00	8.33	15.00	1.00	6.33	5.00	5.00	10.00	58.66	16
Brentwood Marketing, LLC	5.00	2.00	7.33	13.33	5.00	5.33	5.00	5.00	10.00	57.99	17
Rain Ponchos Plus	5.00	5.00	4.00	16.67	1.00	5.67	5.00	5.00	10.00	57.34	18
T-Shirt Trends	5.00	5.00	6.00	11.67	1.00	7.67	5.00	5.00	10.00	56.34	19
STS Brand	5.00	1.00	9.00	15.00	1.00	5.33	5.00	5.00	10.00	56.33	20
Awards of Distinction	5.00	1.00	5.33	11.67	5.00	7.67	5.00	5.00	10.00	55.67	21
Positive Promotions, Inc.	5.00	3.00	6.33	14.33	5.00	5.67	1.00	5.00	10.00	55.33	22
Amazing Awards, Inc.	10.00	3.00	2.67	8.00	5.00	4.33	5.00	5.00	10.00	53.00	23
Promo Solutions	5.00	1.00	3.33	10.00	1.00	5.67	5.00	5.00	10.00	46.00	24
The Master Teacher	5.00	3.00	5.67	10.00	1.00	2.00	1.00	5.00	10.00	42.67	25
AMC Promotional Products	5.00	0.00	5.33	8.67	1.00	5.33	1.00	5.00	10.00	41.33	26
getpoms.com	5.00	3.00	2.00	3.67	1.00	2.00	5.00	5.00	10.00	36.67	27
School Mate	5.00	3.00	2.00	3.67	1.00	2.00	1.00	5.00	10.00	32.67	28
House of Ribbons	5.00	0.00	2.33	2.00	1.00	2.00	5.00	5.00	10.00	32.33	29

Vendor	Purchase Price (10 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (5 pts. Max)	Quality of Vendors Goods and Services (15 pts. Max)	Extent to which the Goods and Services Meet the Needs of the District (35 pts. Max)	Vendors Past Relationship with the District (5 pts. Max)	Long Term Cost to the District (10 pts. Max)	Vendor's Principal Place of Business is in the State of Texas or Employs 500 People in State of Texas (5 pts. Max)	Ability to Service District With Staff and Insurance (5 pts. Max)	Standard Form of Agreement (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
School Life, a Division of Imagestuff	5.00	0.00	2.00	4.00	1.00	3.67	1.00	5.00	10.00	31.67	30

RFP 18-025KB
Awards, School Spirit Products (Non Apparel), and Related Items

Evaluation criteria: Proposal shall be evaluated using the evaluation criteria listed below. Fort Bend ISD reserves the right to award contract as best meets the District's needs such as per section, groups, or all.

	Evaluation Criteria	Point System
1	Purchase Price Offer a fair reasonable price for items to be procured by Fort Bend ISD.	10 points
2	Reputation of the Vendor and of the Vendor's Goods or Services Proposer should have a solid reputation with other ISD's, Government or Collegiate entities that shows a high level of customer service and a high level of quality of good or services. References will be contacted via e-mail.	5 points
3	Quality of the Vendor's Goods or Services Vendor's products should be new and be of the highest quality with an option to substitute.	15 points
4	Extent to Which the Goods or Services Meet the District's Needs or Specifications	35 points
5	Vendor's Past Relationship With the District	5 points
6	The Long-Term Cost to the District to Acquire the Vendor's Goods or Services	10 points
7	Vendor's Principal Place of Business is in the State of Texas or Employs 500 People in the State of Texas	5 points
8	Ability to Service Our Accounts With Proper Staff and Insurance Requirements Each vendor should identify their process for returns, exchanges, and provide more information about local or account representative.	5 points
9	Extent to which the vendor agrees to our Standard Form of Agreement embedded herein as Appendix A. By signing the Agreement, you assent to the Terms and Conditions of Fort Bend ISD (10 pts.)	10 points
10	The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses.	0 points
	TOTAL	100 points