

Board Meeting Date:	June 18, 2018
Solicitation No.:	18-044MH
References:	Scalable Systems
Description:	Fresh Produce and Related Items
	<p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the purchase of fresh produce and related items from Labatt Food Service in an amount not to exceed \$2,000,000 annually, and authorization for the Superintendent to negotiate and execute the four-year agreement.</p> <p><u>Summary</u></p> <p>On February 27, 2018, FBISD released RFP18-044MH soliciting proposals to establish a contract for the purchase of fresh produce and related items for the Child Nutrition Department. This bid covers produce and related items purchased on a weekly basis by the campuses, Catering Department, and concessions that are necessary to prepare and serve meals to the students and customers of FBISD. FBISD Child Nutrition reserves the right to request pricing from the vendor throughout the term of the contract for new products that we would like to introduce into the menu.</p> <p><u>Background</u></p> <p>Expenditures for 2016-17 were \$960,000. Year to date expenditures for 2017-18 are \$744,294. Expenditures will not exceed \$2,000,000 annually over a four-year period. The requested amount is greater than historical and current expenditures because of the addition of campuses and an anticipated increase in participation. The amounts will be included in the department budget.</p>
Requested By:	Steven Bassett, Chief Financial Officer
Vendor(s):	Labatt Food Service
Budget Sources:	Child Nutrition Fund
Amount:	Not to exceed \$2,000,000 annually over four years
	Other Supporting Information
Number of vendors contacted by Purchasing:	1
Number of vendors contacted by FBISD Notification System:	618
Number of vendors downloaded the solicitation:	72
Number of responses received:	4
Number of "no bid" responses received:	0
Length of commitment:	Four year term

<b>Last solicitation date:</b>	<b>February 13, 2014</b>
<b>Supporting documents:</b>	<b>Evaluation Criteria and Rubric</b>
<b>Disclosure under Board Policy CH, CV, or DBD (Local):</b>	<b>None</b>