

For: Fort Bend ISD Board of Trustees
Date: June 18, 2018
Action: Consent: Consideration and Approval-
Legal Services Providers
References: Board Policy CH (Legal)
Board Governance
Department: Legal Services

Recommendation

Consideration and possible approval of legal service providers as proposed herein and the designation of Rogers, Morris, and Grover, LLP as board counsel for the Board of Trustees.

Rationale

Board Policy CH (Local) requires the district to issue a Request for Qualifications (RFQ) for legal services no less than every five years. In accordance with policy, the District issued a RFQ for legal services in March 2018.

Responses to the RFQ were received on April 19, 2018 from ten (10) law firms.

The Board's Governance Committee evaluated the responses received based upon the following factors:

- Firm's Approach and Evidence of Ability to Provide the Services
- Past Experience Providing Services to other School Districts or Entities
- Qualifications, Certifications and Experience of the Proposed Team
- Past Experience with Fort Bend ISD and Other Districts

Of the ten submissions, the Governance Committee recommends approval of the following firms for general legal services, including special education legal services, and the appointment of Rogers, Morris & Grover, LLP to serve as board counsel:

- Bracewell
- Rogers, Morris & Grover, LLP
- Thompson & Horton, LLP
- Walsh Gallegos Trevino Russo & Kyle, P.C.

The District will make its selection based upon the demonstrated competence and qualifications of the firm to perform the services for a negotiated, fair and reasonable price that is deemed in the best interest of the District.

An Evaluation Committee will review each firm’s statement of qualifications submitted in response to the solicitation, considering the factors listed below:

FACTOR	WEIGHT
1. Firm’s approach, supporting documentation, and evidence of competence to undertake such effort.	20 points
2. Firm’s past experience in providing Legal Services for a Texas public school district. Explanation of methodology, unique challenges and any other relevant information.	30 points
3. Qualifications, certifications, experience of personnel/team proposed for this task.	25 points
4. Past experience with FBISD and/or other districts.	10 points
5. References from prior clients for which your firm has provided comparable services. Three (3) should be related to K-12 districts. List of References should come from past project examples list within this RFQ and should include at least five (5) individuals outside of FBISD. References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.	15 points
TOTAL	100 points

The Evaluation Committee will review all submissions and reserves the right to create a short list of firms based on factors listed above. Interviews may be scheduled with short-listed firms. The district reserves the right to use the same weight factors for interviews as listed above OR adapt new factors. If adapting new factors, such factors will be made public to the short-listed firms prior to the scheduled interviews.

Vendor	Firm's Approach, Supporting Documentation and Evidence of Competence to undertake such effort (20 pts. Max)	Firm's Past Experience in providing Legal Services for a Texas Public School District. Methodology, Unique Challenges, Other Relevant Information (30 pts. Max)	Qualifications, Certifications, Experience of Personnel/Team proposed for this Task (25 pts. Max)	Past Experience with FBISD and/or other Districts (10 pts. Max)	References from prior clients for which your Firm has provided comparable services. (15 pts. Max)	Proposer's Total Score	Proposer's Ranking
Bracewell	19.0	29.5	24.0	9.0	15.0	96.5	1
Roger Morris & Grover	20.0	29.5	25.0	10.0	9.9	94.4	2
Thompson & Horton	17.5	30.0	22.5	9.0	15.0	94.0	3
Walsh Gallegos Trevino Russo & Kyle	18.5	28.0	22.5	9.0	15.0	93.0	4
Powell & Leon	12.0	25.0	21.0	7.0	15.0	80.0	5
Underwood	15.0	25.0	18.5	6.5	15.0	80.0	6
Mills Shirley	12.0	17.5	18.0	4.0	15.0	66.5	7
West & Associates	10.5	20.0	18.0	5.5	9.9	63.9	8
KarczewskiBradshaw	12.5	19.0	20.0	6.0	4.8	62.3	9
GreenbergTraurig	13.5	9.5	17.5	4.0	9.9	54.4	10