

<b>BOT Meeting:</b>	<b>November 12, 2018</b>
<b>Solicitation No.:</b>	<b>RFP 18-074MC</b>
<b>References:</b>	<b>Board Policy CLA (Local) District Goal Scalable Systems</b>
<b>Description:</b>	<p><b>ID Badges, Printer System, Camera System, Supplies and Services</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval for the purchase of a District-wide student and staff identification (ID) badge system in an amount not to exceed \$2,580,614 and authorization for the Superintendent to negotiate and execute the contracts and subsequent renewals through 2023.</p> <p><b><u>Summary</u></b></p> <p>On May 29, 2018, RFP 18-074MC was issued to solicit proposals for a District-wide student and staff identification badge system as part of the Bond 2018 Safety and Security Master Plan Initiatives. Proposals were evaluated by members of the Police, Transportation, Child Nutrition and IT departments and Principals. Through the evaluation process, it was determined that ScholarChip meets the current and future needs of Fort Bend ISD student and staff ID badging, and provides the best value to the District.</p> <p>During the RFP process, staff also learned that ScholarChip offers a Bus Attendance App that works in conjunction with the student's ID Badge to record their entry and exit, as well as a Visitor Management System built specifically for schools. The estimated cost of these two options is \$1,410,000 (approximately \$860,000 for the Bus Attendance App and \$550,000 for the Visitor Management System). Transportation will conduct a proof of concept testing of ScholarChip's Bus Attendance App before purchasing.</p> <p><b><u>Background</u></b></p> <p>Expenditures will not exceed \$2,580,614 and will include the items in the table below as well as two optional solutions, the Bus Attendance App (\$860,000) and the Visitor Management solution (\$550,000). Transportation will conduct proof of concept testing of the Bus Attendance App before a purchase is initiated. The Visitor Management solution is an option staff can explore to replace the current solution (Raptor). The 15 percent contingency will be used to purchase additional hardware (kiosks, ID badge readers, etc.) that may be added during the implementation process or other needs contingent upon the growth of the District through 2023.</p>

The cost for the student and staff ID badge system is part of the Bond 2018 Safety and Security Master Plan Initiatives.

Summary	Year 1	Annual Cost Years 2-5	Total 5 Year Spend
Enterprise Software	\$40,000	\$40,000	\$200,000
Student Location App \$1,000,000 over 5 years (included at no extra charge)	\$0	\$0	\$0
Badge Create Stations (Camera, Printer, Supplies)	\$217,875	\$65,875	\$481,375
Mobile Kiosks, Stand Alone Badge Readers and Annual Maintenance	\$244,510	\$23,010	\$336,550
	\$502,385	\$128,885	\$1,017,925
Bus Attendance App			\$860,000
Visitor Management App			\$550,000
Contingency (15%)			\$152,689
<b>Total</b>			<b>\$2,580,614</b>

**Requested By:** David Rider, Chief of Police  
Steven Bassett, Chief Financial Officer

**Vendor:** ScholarChip Card, LLC

**Budget Sources:** General Fund, Bond 2018 Fund

**Amount:** Not to Exceed - \$2,580,614

**Other Supporting Information**

<b>Sole Source:</b>	No
<b>Number of vendors contacted by Purchasing:</b>	2
<b>Number of vendors contacted by FBISD Notification System:</b>	5343
<b>Number of vendors downloaded the solicitation:</b>	250
<b>Number of responses received:</b>	8
<b>Number of "no bid" responses received:</b>	0
<b>Length of commitment:</b>	Through 2023
<b>Last solicitation date:</b>	N/A
<b>Supporting documents:</b>	Evaluation Summary and Criteria
<b>Disclosure under Board Policy CH, CV, or DBD (Local):</b>	None

Evaluation Criteria

RFP 18-074MC

ID Badges, Printer System, Camera System, Supplies and Services

November 12, 2018

Vendor	Purchase Price (25 pts max)	Reputation of vendor and vendor's goods and services (5 pts max)	Quality of Vendor's goods and services (20 pts max)	Extent to which goods and services meet the districts needs (20 pts max)	Vendor's past relationship with Fort Bend ISD or similar sized districts (10 points)	Long-term cost to the District to acquire the vendor's goods and services (5 pts max)	Insurance Requirements (5 pts max)	Extent to which the vendor agrees to our Standard Form of Agreement embedded herein as Appendix A (10 pts max)	Proposer's Total Score (100 pts max)	Proposer's Ranking
<b>ScholarChip (IDManager)</b>	<b>25</b>	<b>5</b>	<b>18</b>	<b>19</b>	<b>6</b>	<b>4</b>	<b>5</b>	<b>10</b>	<b>92</b>	<b>1</b>
Advanced Graphics	8	3	11	11	8	3	5	8	57	2
Blackboard	6	5	12	10	5	1	5	5	50	3
IdentiSys	1	5	11	11	4	2	5	10	49	4
Diamond Business	Not qualified								0	
Newbart	Not qualified								0	
One Source	Not qualified								0	
Smart Card	Not qualified								0	

*\*Those who are shown as 'not qualified' did not provide complete bids, did not provide a viable software solution and/or were not in compliance with data protection, privacy and availability.*

**RFP 18-070KB**  
**ID Badges, Printer System, Camera System, Supplies and Services**

**EVALUATION**

An Evaluation Committee will review each submittal in response to the solicitation. Fort Bend ISD reserves the right to award contract as best meets the District's needs. Evaluation factors for the vendor selection are as follows:

	<b>Evaluation Criteria</b>	<b>Point System</b>
1	<b>Purchase Price</b> Offer a fair reasonable price for items or services to be procured by Fort Bend ISD. Pricing will be calculated using the pricing submitted.	25 points
2	<b>Reputation of the Vendor and of the Vendor's Goods or Services</b> Vendor should have a solid reputation with other ISD's, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. (References will be contacted via e-mail with a deadline. If no response is received by the deadline, there will be points deducted in this section.)	5 points
3	<b>Quality of the Vendor's Goods or Services</b> <ul style="list-style-type: none"> <li>• Service capabilities</li> <li>• Demonstrated competence: Experience, etc.</li> <li>• Qualifications: Education, certification, licenses, etc.</li> </ul>	20 points
4	<b>Extent to Which the Goods or Services Meet the District's Needs</b> <ul style="list-style-type: none"> <li>• Meet deployment timeline (Pg. 7)</li> </ul>	20 points
5	<b>Vendor's Past Relationship With the District or Similar Sized District</b>	10 points
6	<b>Long-Term Cost to the District to Acquire the Vendor's Goods or Services</b> <ul style="list-style-type: none"> <li>• Warranty, setup fee; maintenance or other fees</li> </ul>	5 points
7	<b>Insurance Requirements:</b> A copy of the Certificate of Liability Insurance should be in your proposal.	5 points
8	<b>Extent to Which the Vendor Agrees to our Standard Form of Agreement Embedded Herein as Appendix A.</b> By <b>Signing the Agreement</b> , you assent to the Terms and Conditions of Fort Bend ISD and DATA Protection Agreement (10 pts.)	10 points
	<b>TOTAL</b>	<b>100 points</b>