

BOT Meeting:	December 17, 2018
Solicitation No.:	RFP 19-001KB
References:	District Goal 3
Description:	<p>Fine Arts Color Guard Uniforms, Supplies, and Related Items (Catalog):</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the procurement of color guard uniforms, supplies, and related items in an amount not to exceed \$375,000 over a five-year period and authorization for the Superintendent to negotiate and execute the contracts through December 2023.</p> <p><u>Summary</u></p> <p>On August 10, 2018, Fort Bend ISD released RFP 19-001KB requesting a percentage discount on color guard supplies and related items used in the District's secondary color guard programs. Commonly purchased items include flag silks, flagpoles, rifles, sabers, floor and field tarps, and uniforms required for University Interscholastic League (UIL) Marching Band evaluations, invitational marching band contests, invitational winter guard contests, and the Texas Color Guard Circuit championships. District band directors and Fine Arts administrators participated in the evaluation process of the proposals received. A multiple vendor award is recommended.</p> <p>There are two concurrent contracts in place for color guard supplies and related items, both expiring on January 25, 2019. This RFP consolidates those two contracts into one, providing a more efficient source for the Fine Arts Department to use for their color guard purchases.</p> <p><u>Background</u></p> <p>In 2017-18, expenditures were \$67,865. Year to date expenditures in 2018-19 are \$57,194. Expenditures will not exceed \$375,000 over a five-year period and funding is included in the budget. The increase in expenditure authorization is due to the addition of a color guard program at Austin High School and the addition of after-school color guard clubs at three middle schools.</p>
Requested By:	Steven Bassett, Chief Financial Officer Joe Rodriguez, Chief of Schools
Vendor:	A Wish Come True, LP DeMoulin Brothers & Company Fred J. Miller, Inc. Georgie Girl Costumes Graphcom, Inc. dba Field and Floor FX GTM Sportswear

	Leapin Leotards McCormick's Group, LLC Reynolds Uniforms Stanbury Uniforms, Inc. The Band Hall, Inc. The Costume Closet
Budget Sources:	General Fund, Activity Funds
Amount:	Not to exceed \$375,000 through 2023
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	15
Number of vendors contacted by FBISD Notification System:	583
Number of vendors downloaded the solicitation:	115
Number of responses received:	15
Number of "no bid" responses received:	1
Length of commitment:	Through December 2023
Last solicitation date:	January 26, 2015
Supporting documents:	Evaluation Summary and Rubric
Disclosure under Board Policy CH, CV, or DBD (Local):	None

Tabulation Summary
RFP 19-001KB
Fine Arts Color Guard Uniforms, Supplies, and Related Items (Catalog)
December 17, 2018

Vendor	Purchase Price (10 pts. Max)	Reputation of Vendor and Vendor's Goods and Services (5 pts. Max)	Quality of Vendors Goods and Services (15 pts. Max)	Extent to Which the Goods and Services Meet the Needs of the District (35 pts. Max)	Vendors Past Relationship with the District (5 pts. Max)	Long Term Cost to the District (10 pts. Max)	Vendor's Principal Place of Business is in the State of Texas or Employs 500 People in State of Texas (5 pts. Max)	Ability to Service District With Staff and Insurance (5 pts. Max)	Standard Form of Agreement (10 pts. Max)	Proposer's Total Score (100 pts. Max)	Proposer's Ranking
Reynolds Uniforms	10	5	14	32	5	9	5	5	10	95	1
Georgie Girl Costumes	5	5	15	34	5	10	5	5	10	94	2
Leapin Leotards	5	3	14	33	5	9	5	5	10	90	3
Fred J. Miller, Inc.	5	5	15	34	5	9	1	5	10	89	4
The Band Hall, Inc.	5	5	14	32	5	9	1	5	10	87	5
Graphcom, Inc. dba Field and Floor FX	5	2	15	34	5	9	1	5	10	86	6
McCormick's Group, LLC	5	0	15	35	5	10	1	5	10	85	7
A Wish Come True, LP	5	4	15	34	1	9	1	5	10	84	8
GTM Sportswear	5	2	14	31	5	8	1	5	10	82	9
Stanbury Uniforms, Inc.	5	3	14	30	5	7	1	5	10	81	10
DeMoulin Brothers & Company	5	0	13	31	5	9	1	5	10	79	11
The Costume Closet	5	2	11	25	5	7	5	5	10	75	12
Rain Ponchos Plus	5	5	6	6	5	4	5	5	10	51	13
Varsity Spirit Fashion	5	2	6	6	5	6	1	5	10	45	14
Music & Arts Center	5	3	5	5	5	5	1	5	10	44	15

RFP 19-001KB
Fine Arts Color Guard Uniforms, Supplies, and Related Items (Catalog)

Evaluation criteria: Proposal shall be evaluated using the evaluation criteria listed below. Fort Bend ISD reserves the right to award contract as best meets the District's needs such as per section, groups, or all.

	Evaluation Criteria	Point System
1	Purchase Price Offer a fair reasonable price for items to be procured by Fort Bend ISD.	10 points
2	Reputation of the Vendor and of the Vendor's Goods or Services Proposer should have a solid reputation with other ISD's, Government or Collegiate entities that shows a high level of customer service and a high level of quality of good or services. References will be contacted via e-mail	5 points
3	Quality of the Vendor's Goods or Services Vendor's products should be new and be of the highest quality with an option to substitute.	15 points
4	Extent to Which the Goods or Services Meet the District's Needs or Specifications	35 points
5	Vendor's Past Relationship With the District	5 points
6	The Long-Term Cost to the District to Acquire the Vendor's Goods or Services	10 points
7	Vendor's Principal Place of Business is in the State of Texas or Employs 500 People in the State of Texas	5 points
8	Ability to Service our Accounts with Proper Staff and Insurance Requirements Each vendor should identify their process for returns, exchanges, and provide more information about local or account representative.	5 points
9	Extent to which the vendor agrees to our Standard Form of Agreement embedded herein as Appendix A. By signing the Agreement, you assent to the Terms and Conditions of Fort Bend ISD.	10 points
	TOTAL	100 points