

<b>For: Fort Bend ISD Board of Trustees</b>
<b>Date: December 10, 2018</b>
<b>Action: Consent: Consideration and Approval- Professional Services Agreement for Technology Consulting Services for Bond 2018</b>
<b>References: Board Policy CV (Local) District Goal Scalable Systems</b>
<b>Department: Operations</b>

### **Recommendation**

**Consideration and possible approval of a Professional Services Agreement with Combs Consulting Group for the execution of Technology Consulting Services associated with Bond 2018 work in an amount not-to-exceed \$1,776,500, approval of the budget, and authorization for the Superintendent to negotiate and execute the agreement.**

### **Summary**

**On November 6, 2018, FBISD successfully passed the 2018 Bond Program. The Design and Construction staff has been gearing up for a quick start-up and implementation of the 2018 Bond Program, as the work is scheduled to be completed within a three-year period.**

**As we move forward with the 2018 Bond Program, the services of a Technology Consultant are required to provide current technology trends, Design and Construction oversight, along with implementation of the new standards in the new campus projects and renovation projects. The services of the consultant will include design oversight and coordination, review, quality control, and confirmation of the scope of work on each site once the program moves forward.**

**The 2018 Bond Program Professional Service Firm solicitations were issued in three separate packages. Architectural and Engineering Professional Services, Technology Consultant Professional and Other Professional Services. Other Professional Services RFQ includes acoustical consultants, accessibility consultant, building commissioning agents, kitchen and roofing consultants, material testing, as well as MEP, Civil, Geotechnical, Structural and Traffic engineers.**

**The Technology Consultant Professional Services solicitation, RFQ19-029KB, requested information on the firms Demonstrated Competence and Qualifications, awards and recognitions within school districts. Nine firms responded to the RFQ. Design and Construction staff, in collaboration with the Director of Purchasing and Materials Management acting in an oversight capacity, evaluated the proposals, using an evaluation team composed of FBISD**

staff members from the Design and Construction, Information Technology Services, Procurement, and Finance Departments.

After obtaining the initial RFQ scores, the top two firms with the highest Demonstrated Competence and Qualifications listed in the RFQ were selected for interviews. The firms were interviewed by a panel composed of FBISD staff members from the following departments: Design and Construction, Information Technology Services, Procurement, and Finance Departments.

**Analysis of the Technology Consulting Professional Service Firms Recommendation:**

Based on the combined evaluation of the proposals and the interviews, Combs Consulting Group received the best overall score and is being recommended to provide the District with Technology Consulting services for FBISD on the Bond 2018 Program.

The negotiated fee is based on the consultant's proposal for all Bond 2018 projects requiring technology consulting, with a not-to-exceed amount of \$1,776,500. The scope of work to be provided by the Technology consultant includes coordination for all technology, wiring, devices, construction documents, estimates, and field oversight and observations.

The proposed budget for Technology Consulting Services includes technology construction documents and construction administration for Bond 2018. The combined budget of \$1,954,150 for the Technology Consultant Services includes a 10 percent Owner's Contingency.

**Budget:**

Item	Cost
Contract Amount	\$1,776,500
Owner's Contingency (10%)	\$177,650
Total Project Budget	\$1,954,150

Upon Board approval, staff will award the Technology Consulting Services contract to Cpmbs Consulting Group for the Bond 2018 Program.

Recommended by:

Charles E. Dupre  
Superintendent of Schools

Submitted by:

Oscar Perez  
Chief Operations Officer