

BOT Meeting:	May 13, 2019
Solicitation No.:	RFP 19-064MC
References:	District Goal 1
Description:	<p>Professional Consulting Services (Academic Affairs) - Supplemental:</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the continued purchase of professional consulting services, on an as-needed basis, in an amount not to exceed \$7,250,000 over a five-year period, and authorization for the Superintendent to negotiate and execute the agreements through 2022.</p> <p>Note: Each year, the Business and Finance Department, in partnership with the Academic Affairs Divisions, engages in a supplemental RFP process for this category to add vendors to the authorized list in order to ensure the District has a comprehensive set of sources that aligns with the District’s instructional programs. The purpose of this proposed action is to add the recommended vendors to the list of previously approved vendors. The originally approved five-year length of commitment and authorized expenditure amount does not change.</p> <p><u>Summary</u></p> <p>On August 30, 2017, the Board approved RFP 17-071HN for professional consulting services. Since that time, the Business and Finance Department, in partnership with the Academic Affairs Division, has engaged in a yearly cycle of posting an RFP for consulting services to ensure the District has the opportunity to increase the list of consulting services vendors who align with the philosophies and intent of the District’s instructional programs.</p> <p>On January 31, 2019, the District issued RFP19-064MC utilizing the same process as previous years. The District received and reviewed proposals from 21 vendors. Members of the Academic Affairs and Purchasing Departments evaluated the proposals. Staff identified professional learning and consulting services vendors through the RFP scoring process using a rubric to determine service contractors with the greatest capacity to provide professional learning and instructional coach training related to math, science, ELA, English language learners, and Gifted & Talented. The Academic Affairs Department is confident that with the continued use of the RFP processes, the District is generating a list of consulting services vendors that aligns with the District’s instructional framework and programs.</p> <p>Professional consulting services are rendered by personnel who are not on the payroll of the District. An independent contractor is defined as an individual, entity, or firm that offers services to the public, and receives payment on a fee basis for specialized services typically considered</p>

	<p>temporary or short-term in nature, normally in the areas that supplement the expertise of the school district.</p> <p><u>Background</u></p> <p>Expenditures in 2017-18 were \$897,603. The expenditures year-to-date for 2018-19 are \$548,737. Expenditures will not exceed \$7,250,000 over the five-year period from 2017-18 through 2021-22 as previously approved by the Board. This amount includes allocations for current projects and pending projects, as well as a 20 percent contingency for adjustments that may be required to address projects that increase in scope. Funding is included in the annual budgets as follows: Training to meet priorities is allocated in 199 (General Fund), funding for professional learning is allocated in Title II, funding for ESL and Bilingual Services is allocated in Title IIIA, and Technology and Arts Integration funding is allocated in Title IV.</p>
Requested By:	Diana Sayavedra, Chief Academic Officer Steve Bassett, Chief Financial Officer
Vendor:	Lynette Breedlove Lighthouse Learning and Resource Responsive Learning LP Emergent Tree Education Inc. US Games Carnegie Learning LP Mackin Muses3, LLC
Budget Sources:	General Fund, Special Revenue Funds
Amount:	\$7,250,000 over the five-year period through 2022
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	2
Number of vendors contacted by FBISD Notification System:	4595
Number of vendors downloaded the solicitation:	340
Number of responses received:	21
Number of "no bid" responses received:	0
Length of commitment:	Through 2022
Last solicitation date:	May 14, 2018
Supporting documents:	Tabulation and Evaluation Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None

Evaluation Summary
RFP 19-064MC
Supplemental Professional Learning Consulting Services
May 13, 2018

VENDOR	Purchase Price (20 pts max)	Reputation of the Vendor and the Vendor's Goods and Services (5 pts max)	Quality of the Vendor's Goods or Services (30 pts max)	Extent to Which the Goods or Services Meet the District's Needs (25 pts max)	Vendor's Past Relationship With the District or Similar Sized District (5 pts max)	Long-Term Cost to the District to Acquire the Vendor's Goods or Services (5 pts max)	Agreement to Fort Bend ISD Terms and Conditions (5 pts max)	Insurance Requirements (5 pts max)	Total Score (100 pts. Max)	Proposer's Ranking
Lynette Breedlove	10	5	30	25	5	3	5	5	88	1
Lighthouse Learning & Resource	19	5	25	16	1	5	5	5	81	2
Responsive Learning LP	9	4	23	25	5	2	5	5	78	3
Emergent Tree Education, Inc.	17	5	22	13	2	4	5	5	73	4
US Games	10	4	20	20	5	3	5	5	72	5
Carnegie Learning LP	4	4	29	23	4	1	0	5	70	6
Mackin	7	4	24	19	5	2	5	5	70	7
Muses 3, LLC	13	4	20	15	5	3	5	5	70	8
Accelerate Learning	11	4	20	15	5	3	5	5	68	9
Hoonuit	1	5	25	20	4	1	5	5	66	10
National Literacy Professional Development Consortium	15	5	15	10	3	4	5	5	62	11
Saddleback	12	4	15	10	4	3	5	5	58	12
Blazin Brook	15	4	10	9	2	4	5	5	53	13

RFP 19-064MC Professional Consulting Services (Academic Affairs)

EVALUATION CRITERIA: Proposal shall be evaluated using the evaluation criteria listed below. Fort Bend ISD reserves the right to award contract as best meets the District’s needs such as per section, groups, or all.

	Evaluation Criteria	Point System
1	Purchase Price Offer a fair reasonable price for items or services to be procured by Fort Bend ISD. Pricing will be calculated using the Price Delivery Sheet in this document.	20 points
2	Reputation of the Vendor and of the Vendor’s Goods or Services Vendor should have a solid reputation with other ISD’s, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. (References will be contacted via email with a deadline. If no response is received by the deadline, there will be points deducted in this section.)	5 points
3	Quality of the Vendor’s Goods or Services Relevant experience with school curriculum/content knowledge as it pertains to bid specifications	30 points
4	Extent to Which the Goods or Services Meet the District’s Needs	25 points
5	Vendor’s Past Relationship With the District.	5 points
6	Long-Term Cost to the District to Acquire the Vendor’s Goods or Services Warranty, setup fee; maintenance or other fees	5 points
7	Extent to which the vendor agrees to our Standard Form of Agreement embedded herein as Appendix A. By Signing the Agreement , you assent to the Terms and Conditions of Fort Bend ISD.	5 points
8	Insurance Requirements: Vendor meets insurance requirements and included a copy of the Certificate of Insurance in their proposal.	5 points
	TOTAL	100 points