

BOT Meeting:	June 17, 2019
Solicitation No.:	RFP 19-072AB
References:	District Goal 1
Description:	<p>Small Kitchen Equipment and Related Items:</p> <p><u>Recommendation</u></p> <p>The Administration is seeking Board approval for the continued purchase of small kitchen equipment and related items from multiple vendors in an amount not to exceed \$1,760,000 over a four-year period and authorization for the Superintendent to negotiate and execute the agreements and subsequent renewals through 2023.</p> <p><u>Summary</u></p> <p>On March 20, 2019 Fort Bend ISD issued RFP 19-072AB soliciting proposals for small kitchen equipment and related items. This bid requested pricing on an extensive list of small kitchen equipment, used primarily in campus cafeterias, such as stock pots, mixing bowls, utensils, etc. A related items discount (catalog) was also requested. These items are also used by our Career and Technical Education culinary program.</p> <p>The tabulation summary has been condensed to thirty-three (33) commonly purchased items. After reviewing all prices for each vendor, the Child Nutrition Department recommends a multiple award to Budget Restaurant Supply, Kommercial Kitchens Food Service Equipment Supply, and Sam Tell and Sons. These vendors provided adequate pricing on all essential pieces of equipment for operations.</p> <p><u>Background</u></p> <p>Expenditures in 2017-18 were \$97,987. Expenditures year-to-date in 2018-19 are \$86,314. Expenditures will not exceed \$1,760,000 through 2023 and is included in the budget. This amount includes Child Nutrition program and Career and Technical Education program operations needs. It also includes equipping the kitchen renovations and new campuses included in the Bond.</p>
Requested By:	Steven Bassett, Chief Financial Officer
Vendors:	Budget Restaurant Supply Kommercial Kitchens Food Service Equipment Supply Sam Tell and Sons
Budget Sources:	General Funds, Child Nutrition Funds, Federal Funds, 2018 Bond Funds
Amount:	Not to Exceed - \$1,760,000 through 2023
Other Supporting Information	
Sole Source:	No
Number of vendors contacted by Purchasing:	5

Number of vendors contacted by FBISD Notification System:	786
Number of vendors downloaded the solicitation:	82
Number of responses received:	5
Number of “no bid” responses received:	0
Length of commitment:	Through 2023
Last solicitation date:	March 6, 2014
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None