

20-007DE - Paper, Printing Supplies and Related Items

EVALUATION CRITERIA: Proposal shall be evaluated using the evaluation criteria listed below. Fort Bend ISD reserves the right to award contract as best meets the District’s needs such as per section, groups, or all.

	Evaluation Criteria	Point System
1	<p>Purchase Price</p> <p>Offer a fair reasonable price for items or services to be procured by Fort Bend ISD. Pricing will be calculated using the Price Delivery Sheet in this document.</p>	25 points
2	<p>Reputation of the Vendor and of the Vendor’s Goods or Services</p> <p>Vendor should have a solid reputation with other ISD’s, Government or Collegiate entities that show a high level of customer service, a high level of quality of good or services. (References will be contacted via email with a deadline. If no response is received by the deadline, there will be points deducted in this section.)</p>	5 points
3	<p>Quality of the Vendor’s Goods or Services</p> <ul style="list-style-type: none"> • Service capabilities • Demonstrated competence: experience 	20 points
4	<p>Extent to Which the Goods or Services Meet the District’s Needs</p>	20 points
5	<p>Vendor’s Past Relationship with the District.</p>	10 points
6	<p>Long-Term Cost to the District to Acquire the Vendor’s Goods or Services</p> <p>Warranty, setup fee; maintenance or other fees</p>	5 points
7	<p>Extent to Which the Vendor Agrees to our Standard Form of Agreement embedded herein as Appendix A. By Signing the Agreement, you assent to the Terms and Conditions of Fort Bend ISD (10 pts.)</p>	10 points
8	<p>Insurance Requirements: Vendor meets insurance requirements and included a copy of the Certificate of Insurance in their proposal.</p>	5 points
	<p>Total</p>	100 points