

January 30, 2020


**Subject: Award of RFP 20-051AR**

I am pleased to notify you that the Board of Trustees has awarded a contract to the companies listed on the attached document for **District-Wide Security Guard Services & Related Services.**

We appreciate the time and effort involved in your submission and thank you for your continued interest in doing business with Fort Bend ISD.

If you have any questions, please contact our office at (281) 634-0164.

Best Regards,



Amber Reece

Buyer

enc. Board Agenda Document

<b>BOT Meeting:</b>	<b>January 13, 2020</b>
<b>Solicitation No.:</b>	<b>20-051AR District Wide Security Guard Services &amp; Related Services</b>
<b>References:</b>	<b>District Goal Scalable Systems</b>
<b>Description:</b>	<p><b>District-Wide Security Guard Services &amp; Related Services</b></p> <p><b><u>Recommendation</u></b></p> <p>The Administration is seeking Board approval to enter into a new contract for certified security guard services with Andy Frain Services, Inc., and Vets Securing America, in an amount not to exceed \$1,060,000 over a five-year period, and authorization for the Superintendent to negotiate and execute the agreements through January 2025.</p> <p><b><u>Summary</u></b></p> <p>On September 24, 2019, Fort Bend ISD issued RFP 20-051AR, soliciting proposals for District-wide security guard services. The Fort Bend ISD Police Department has identified a need to utilize the services of certified security guards, with the option to utilize either armed or unarmed officers. In the recent past, the District experienced the need for security guard services for multiple elementary schools following tragedies across the country and to provide protection at the Reese Career and Technology Center.</p> <p>Currently, there are immediate needs to address with an associated cost of \$880,000 over a five-year period. Those needs are as follows:</p> <ul style="list-style-type: none"> <li>• Occasional uniformed presence at the Fort Bend ISD Administration Building and Annex to provide security and immediate reporting of any type of emergency.</li> <li>• Occasional late evening and early morning uniformed presence at both the Hodges Bend and Lake Olympia Transportation Terminals to provide security for employees making late runs and to protect against vandalism and burglaries as the District begins to install tablets in buses as part of the new student identification system.</li> <li>• The Fort Bend ISD Police Department has identified the need to utilize security guards at large sporting events where full-time police officers were stationed, thus allowing the police officers to be more visible and effective in monitoring crowds and parking lots.</li> </ul>

The estimated cost for these services are broken down below:

<b>Location</b>	<b>Weekly Hours</b>	<b>Yearly Hours</b>	<b>Rate/HR</b>	<b>Total/YR</b>
Administration Building	40	2,080	\$ 18.04	\$ 37,523.20
Administration Annex	40	2,080	\$ 18.04	\$ 37,523.20
Hodges Bend Transportation Terminal	40	2,080	\$ 19.61	\$ 40,788.80
Lake Olympia Transportation Terminal	40	2,080	\$ 19.61	\$ 40,788.80
Athletic Events	20.5	1,070	\$ 18.04	\$ 19,302.80
<b>Total</b>	<b>180.5</b>	<b>9,390</b>		<b>\$ 175,926.80</b>

The higher hourly rate indicates an officer with a vehicle, whereas the lower rate indicates an officer without a vehicle.

**Background**

Expenditures in 2018-19 were \$3,900. Expenditures in 2019-20 are \$21,974. Expenditures will not exceed \$1,060,000 through January 2025, which includes the immediate needs identified plus a 20% contingency for unforeseen events that would require security assistance.

Requested By:	Bryan Guinn, Chief Financial Officer David Rider, Chief of Police
Vendor:	Andy Frain Services, Inc., Vets Securing America
Budget Sources:	General Fund
Amount:	Not to Exceed \$1,060,000 through January 2025
<b>Other Supporting Information</b>	
Sole Source:	No
Number of vendors contacted by Purchasing:	3
Number of vendors contacted by FBISD Notification System:	2,474
Number of vendors downloaded the solicitation:	138
Number of responses received:	10
Number of "no bid" responses received:	N/A
Length of commitment:	Through January 2025
Last solicitation date:	N/A
Supporting documents:	Evaluation Summary and Criteria
Disclosure under Board Policy CH, CV, or DBD (Local):	None